

FCWID BOARD OF DIRECTORS MEETING

September 11, 2017

Garaman Park, Jackson, WY

In attendance: Bill Wotkyns, Lance Ash, Sandy Buckstaff, Lexey Wauters, Tom Segerstrom, Mike Welch and Alice Widdess

MINUTES *(Draft)*

- I. **Call to order.** Bill Wotkyns called the meeting to order @ 9:59 a.m.
- II. **Approval of Minutes of 7/10 FCWID Board of Directors Meeting.**
 - a. Lexey Wauters made a motion to approve the 7/10/17 FCWID Board of Director's Meeting; Sandy Buckstaff seconded the motion; minutes were approved by a majority vote.
- III. **Treasurer's Report** (*Lance Ash*). Lance Ash mentioned he had already covered the report in the previous meeting; however, for the Proof of Cash document, we are waiting on Linsenmann & Linsenmann to complete.
- IV. **Approval of Vouchers.**
 - a. The three vouchers were reviewed by Lance Ash; Sandy Buckstaff made a motion to approve; Lexey Wauters seconded the motion; vouchers were approved for payment by a majority vote.
- V. **Introductions and Comments from the Public.**
 - a. Mike Welch commented that he was in attendance to find out about any outreach to Town Creek HOA or other property owners north of current district boundaries.
 - i. Bill Wotkyns reported that Mountain Property Management has been sending a representative to FCWID board meetings and that the FCWID board has been in touch with its legal counsel for any possible liability issues and steps for expansion.
 - ii. Mike Welch left the meeting.
- VI. **Mitigation Projects:**
 - a. **Dr. Kempema's Winter Trip Proposal**
 - i. Discussion took place by the board on Dr. Kempema's Winter Trip Proposal.
 1. Bill Wotkyns pointed out it is not contained in our budget for the approximate \$5,000 expense.
 2. Lexey Wauters pointed out it will only be a valuable visit if he comes when there is something going on with frazil ice on the creek.
 3. Bill Wotkyns stated that Brian Remlinger (Alder Environmental, LLC) thinks it would be valuable to have Dr. Kempema visit.
 4. Adler Environmental, LLC's Proposal was discussed.
 5. The value of Dr. Kempema's winter trip was discussed.
 6. **ACTION ITEM:** Bill Wotkyns, Brian Remlinger, and Lexey Waters to have a conference call with Dr. Kempema to discuss the expense allocation and explain to Dr. Kempema that we have budgeted \$10,000 for consulting fees, have paid \$7,500 for the recent study/report, and we have \$2,500 left over in our budget to determine if Dr. Kempema is amenable to receiving \$2,500 (vs. \$5,000).
 - a. Lance Ash pointed out we would have to pull funds from another line item (i.e. legal budget) to cover expenses over the \$2,500.
 - b. Lance Ash reviewed the budget approved for FY2018 and the steps for adopting a future FY2019 budget.
- VII. **Old Business:**
 - a. **Revised FCWID Bylaws from legal counsel** (*Bill Wotkyns*).
 - i. Alice Widdess reported that she prepared a redlined version. **ACTION ITEM:** Alice to send the redlined Bylaws to Matt Turner for his legal counsel and approval in adopting.
 - ii. (*Lance Ash*) **Updates to TCD & FCWID Calendar of Events.** **ACTION ITEM:** Alice Widdess to work with Lance Ash on updates.

VIII. **New Business:**

a. **Alder Environmental, LLC (Brian Remlinger) Proposal - \$31,287.**

- i. **ACTION ITEM:** Lance Ash to create a Resolution for Dr. Kempema's Winter Visit and Alder Environmental's Proposal to present at the next FCWID board meeting.
- ii. **ACTION ITEM:** Bill Wotkyns to prepare a formal request for Alder Environmental LLC's Proposal of \$31,287 and submit it to TCD Supervisors for approval of funding.
- iii. **ACTION ITEM:** Bill Wotkyns to have Alder Environmental LLC revise its Proposal to include a "not to exceed" clause.
- iv. **ACTION ITEM:** Bill Wotkyns to forward the Alder Environmental LLC Proposal to Alice Widdess, who will distribute it to the board directors, as well as a copy to Tom Segerstrom for his TCD staff report.

IX. **New Business:**

a. **Local Government Liability Pool Memorandum – August 29, 2017 re: Nominations for Board Vacancies**

- i. No action was taken.

X. **Executive Session (if needed).** None was required.

XI. **Adjournment.** Sandy Buckstaff made a motion to adjourn; Lexey Wauters seconded the motion; meeting was adjourned @ 10:27 a.m.

Respectfully submitted:

Alice Widdess, FCWID Administrative Manager

Alice Widdess

The Minutes have been approved:

Bill Wotkyns

Chairman

Date

Lance Ash

10/9/17

Treasurer

Date