

FCWID Monthly Board of Directors' Meeting
Monday, OCTOBER 14, 2019
9:00 – 10:30 a.m.
Teton Conservation District
420 W. Pearl Avenue, Jackson, WY 83001
MINUTES OF MEETING

In attendance: FCWID Board Directors: Bill Wotkyns, Sandy Buckstaff, Johnny Ziem; Public: Joe Burke, Mike Welch, & Bill Klyn; Administrative Manager: Alice Widdess

- I. **Call to order.** Bill Wotkyns, Chairman, called the meeting to order @ 9:11 a.m.
- II. **Approval of Minutes – 9/9/19-FCWID Monthly Board Meeting & 9/18/19-TCD & FCWID Joint Quarterly Board Meeting.** Johnny Ziem made a motion to approve both sets of meeting Minutes (9/9/19-FCWID Monthly Board Meeting and 9/18/19-TD & FCWID Joint Quarterly Board Meeting; Sandy Buckstaff seconded the motion; motion passed by a vote of 3-0.
- III. **Treasurer's Report.** *Bill Wotkyns presented the Treasurer's Report in the absence of Treasurer, Lance Ash.*
 - a. **Bank Statements & Reconciliation Reports.** Bill Wotkyns reported that Lance Ash has reviewed the bank statements and reconciliation reports, and they meet with his approval.
 - b. **P&L Budget vs. Actual (July 1, 2019-June 30, 2020).** Bill Wotkyns inquired if there were questions. There were none.
 - c. **FCWID Invoice to TCD – FCWID 2020 Budget Request.** *This item was skipped and not addressed.*
- IV. **Secretary's Report.**
 - a. **Joint TCD & FCWID Calendar for 2019.** Sandy Buckstaff, Secretary, noted that the upcoming November 5th FCWID District Election was missing from the current calendar. He reported it has been added by Alice Widdess.
- V. **Approval of Vouchers.** Sandy Buckstaff made a motion to approve the vouchers as presented; Johnny Ziem seconded the motion; there was no discussion; the vote passed 3-0.
- VI. **Introductions from the Public.**
 - a. **Joe Burke** introduced himself as a stakeholder.
 - b. **Mike Welch – SPET INITIATIVES.** Mike Welch reviewed the advocacy work his PAC ("JH Vote Yes") has done and is doing for all 10 SPET Initiatives pointing out the website for their PAC.
 - i. A review of three SPET INITIATIVES that deal with water quality (No. 1 – Town of Jackson Downtown Water Quality Improvement Infrastructure-Cache Creek Project; No. 6 – Gregory Lane-Street, Stormwater Infrastructure, and Safe Routes to School; and No. 9 – Teton County/Jackson Recreation Center and Stormwater Treatment) were pointed out and discussed.
 - ii. Johnny Ziem reported on the various presentations and communications accomplished by the Town of Jackson re: SPET INITIATIVES including a TOJ website link.
- VII. **FCWID Postcard to educate District Members on importance of water quality SPET INITIATIVES.**
 - a. Discussion took place on the legality concerning "advocacy" vs. "lobbying".
 - i. Bill Wotkyns stressed the need for FCWID to communicate the importance of the three SPET INITIATIVES that deal with water quality to its District Members.
 1. Discussion took place on ways to move forward legally.
 2. Mike Welch suggested any FCWID communication with its members should be run by Matt Turner, the FCWID legal counsel and suggested it should be education oriented.
 3. Johnny Ziem discussed the TOJ's website link, pointing out it would be a helpful guide.
 4. Joe Burke cautioned against taking any illegal action that has been outlined in the handout from him and Tom Segerstrom – "Do's and Don'ts of Electioneering for SPET Ballot Propositions". He also expressed concern of FCWID taking any position on the vote.
 5. Alice Widdess suggested FCWID do a Guest Shot write-up in the *Jackson Hole News and Guide* that educates the public on the importance of water quality.
 6. Bill Klyn pointed out the large number of postcards currently being received re: SPET and wondered how effective a FCWID postcard would be.
 - ii. Sandy Buckstaff made a motion to authorize Bill Wotkyns to contact Mike Koshmrl, *Jackson Hole News and Guide* Environmental Reporter to get press coverage on the importance of water quality SPET INITIATIVES and their potential beneficial effects on Flat Creek; and if the newspaper will not provide this coverage, Bill Wotkyns is authorized to put together a postcard mailing to FCWID District Members; Johnny Ziem seconded the motion; there was no discussion; the motion passed by a vote of 3-0.

- iii. Postcard Mailing – Alice Widdess explained she received an estimate for a postcard mailing and it will total around \$232 (postcard design and printing, labels, and stamps).

VIII. FCWID Director Election – November 5, 2019.

- a. **How long can FCWID Board operate with fewer than the required 5 Directors?** Clarification was given on the research gathered by Alice Widdess that states the FCWID Board can operate for 30 days with less than the required 5 Directors.
- b. **Replacement for Lexey Wauters' Director – Derek Ellis (Jackson Hole Land Trust).** Bill Wotkyns summarized that he met with Laurie Andrews, Jackson Hole Land Trust, to discuss Derek Ellis being on our board as a Director, replacing Lexey Wauters for her term. Bill stated that this replacement and addition of a Director would be covered in letters – one from FCWID and one from the Jackson Hole Land Trust.
 - i. Sandy Buckstaff made a motion to appoint Derek Ellis as an FCWID Board Director who will fulfill the term of Lexey Wauters; Johnny Ziem seconded the motion; motion passed by a vote of 3-0.
- c. **Fifth Board Director.** Discussion took place on how to get a 5th Board Member. It was concluded that we approach all write-in candidates. Bill Klyn recommended approaching Scott Albrecht, a realtor who lives @ 465 Stacy Lane.
ACTION ITEM: Bill Wotkyns to contact Scott Albrecht to see if he is interested.
 - i. Joe Burke pointed out the Matt Trucco will be interested in joining the board in another year.

Mike Welch left the meeting.

IX. Mitigation Projects.

- a. **DELCON Automation of Thaw Well #2 - Status.** Bill Wotkyns reported Delcon is currently working on the project this week.
- b. **FCWID Prioritization of Capital Improvement Projects – Status:**
 - i. **Boulder Weirs.** Bill Wotkyns reported this project is waiting for the purchase of 20-40 boulders. Alder Environmental is purchasing the boulders and beginning the restructuring of the weir located near the new Post Office.
 - 1. Discussion took place on who is paying for the purchase, who will be doing the work, and TOJ procedure that governs selling boulders if the value is more than \$500.
 - a. **ACTION ITEM:** Johnny Ziem to call Tom Segerstrom to obtain details on the value of the boulders and how the TOJ will handle.
 - 2. Sandy Buckstaff reported the large boulder that was in the creek below the bridge near Thaw Well #2 has been pulled out by Evans Construction.
 - ii. **460 Stacy Lane/810 West.** Bill Wotkyns reported that surveying will take place in next 10 days on the properties to determine property boundaries and to determine the water flow that takes place on these properties.
 - 1. **ACTION ITEM:** Sandy Buckstaff to contact Peggy Douglas to notify her that surveying will be taking place.
- c. **Status on Drs. Kempema & Ettema's Report.** Bill Wotkyns reported he has contacted Dr. Kempema. Last winter's data report will be available to the FCWID Board in next 2-3 weeks.
 - i. Bill Klyn inquired what impact will this report have on any future plans, and Bill Wotkyns responded he assumes it will dovetail with data already collected and into projects taking place. He added there will be a couple of things dialed into the algorithm – solar gain and barometric pressure.

X. FCWID Director Reports on Plans of Action for Mitigation Efforts: (Thaw Wells-Sandy; Pathways & Stormwater Treatment-Johnny Ziem; Individual Property Owners – Lance Ash; Access Agreements-Bill Wotkyns)

- a. **Stormwater Treatment** - Johnny Ziem reported he has reached out to Brian Schilling, Pathways, re: Decker's area. Johnny also reported that the stormwater treatment at the end of Powderhorn Lane is installed.

XI. Bill Klyn's Access Agreement status.

- a. Access Agreement language was discussed. Bill Klyn has not signed as he feels it is not in accordance with the FCWID purpose.
 - i. **ACTION ITEM:** Bill Klyn to make modifications to the Access Agreement given to him and submit it to FCWID by end of next week.
- b. Bill Klyn's Invoice for work that took place: Bill Klyn submitted the invoice for \$400 to the FCWID Board.
 - i. FCWID will reimburse Bill Klyn upon receipt of his executed Access Agreement.
- c. **ACTION ITEM:** Alice Widdess to supply Johnny with all Access Agreements FCWID has on file.

d. Discussion took place re: properties surrounding Bill Klyn's property and their mitigation.

XII. Karns Meadow EA. *This subject was put on hold.*

XIII. New Business.

a. Joe Burke discussed the installation of a Thaw Well near his property.

i. Discussion took place re: the access bridge to Karns property that acts as a choke point for the creek in the winter. Removal was discussed, as was a possible easement from the Karns Hillside Condos located on the Karns Hillside Development.

XIV. Old Business – ACTION ITEMS:

a. *(Bill Wotkyns, Lance Ash & Alice Widdess)* Submit Proof of Cash Form via USPS to WY DOA after receiving Bill Wotkyns & Lance Ash signatures. *Done & Remove*

b. *(Alice Widdess)* Submit F-32 Survey of Local Govt' Finances Report Worksheet online to WY DOA. *Done & Remove*

c. *(Alice Widdess)* Submit FCWID 2019 Emergency Wintertime & Spring Runoff Action Plans to TOJ. *Done & Remove*

d. *(Alice Widdess)* Work with Emily H. & Phoebe C. (TCD) on Agenda & Board Packet for 9/18/19 TCD & FCWID Joint Quarterly Board Meeting. *Done & Remove*

e. *(Alice Widdess)* Joint TCD & FCWID Calendar for 2020 – Add to August 2020 FCWID Monthly Board Meeting Agenda – "Approval of Agenda and Date for required September 2020 TCD & FCWID Joint Quarterly Board Meeting". *Done & Remove*

f. *(Alice Widdess)* Find out from Teton County Election Office how long FCWID Board can operate with fewer than 5 Directors. *Done & Remove*

g. *(Bill Wotkyns)* Reach out to Jackson Land Trust, TOJ, 810 West District Members and Grand Teton Property Management for possible FCWID Board Directors. *Done & Remove*

h. *(Bill Wotkyns)* Inform Tom Segerstrom (TCD) when DELCON Automation of Thaw Well #2 is completed and prepare invoices for the \$7,000 owed from FCWID and TCD for their portion of the project to be paid directly to DELCON. *Done & Remove*

i. *(Sandy Buckstaff)* Follow up with Peggy Douglas after survey takes place and when a determination is made on number of sandbags required. *Done & Remove*

j. *(Alice Widdess)* Email Bill Wotkyns the approved motion made by FCWID re: Bill Klyn's property repair. *Done & Remove*

k. *(Johnny Ziem)* Work with Brian Schilling (Pathways) to discuss installation of elevated pathways within the District – e.g. Decker's area down to Gregory Lane; check LDR's to determine if Pathways are exempt even if located within a flood plain. *Done & Remove*

l. *(Bill Wotkyns)* Meet with Alder Environmental LLC & Nelson Engineering to create calculations for different Wort Diversion designs. *Leave on.*

m. *(Bill Wotkyns)* Talk to Kelly Lockhart and Nelson Engineering once a month on the Wort Diversion project. *Leave on.*

n. *(Bill Wotkyns & Johnny Ziem)* Meet with Alice Widdess, FCWID Administrative Manager, to streamline her job responsibilities and consider her submitted 8/15/19 "Proposal". *Leave on*


o. *(Sandy Buckstaff)* Supply ice dam photos for Dr. Kempema's report. *Done*

p. *(Alice Widdess)* RE: SPET Initiative for \$8.5 million Gregory Lane street, stormwater and sewer infrastructure, and safe routes to school - - Invite Mike Welch to 10/14/19 FCWID Monthly Board Meeting. *Done*

XV. Executive Session. None needed.


XVI. Adjournment. Sandy Buckstaff made a motion to adjourn; Johnny Ziem seconded the motion; the meeting adjourned @ 10:33 a.m.

Respectfully submitted:



Alice Widdess, FCWID Administrative Manager

The Minutes have been approved:

Chairman

Treasurer

Date 11/13/14
Date