

FCWID BOARD OF DIRECTOR'S MEETING

October 9, 2017

Teton Conservation District Offices

420 W. Pearl Ave., Jackson, WY 83001

9:00 – 10:30 a.m.

In attendance: Bill Wotkyns, Lance Ash, Sandy Buckstaff, Lexey Wauters, Micaela Tombs (Mountain Property Management), Joe Burke, Franz Camenzind, and Alice Widdess

MINUTES OF MEETING (Draft)

- I. **Call to order.** The meeting was called to order by Chairman Bill Wotkyns at 8:57 a.m. Bill Wotkyns, Lance Ash, and Sandy Buckstaff were present. Lexey Wauters arrived at 9:07 a.m.
- II. **Approval of Minutes: 9/11/17 TCD & FCWID Joint Quarterly Board Meeting; 9/11/17 FCWID Board of Director's Meeting**
Lance Ash made a motion to approve the 9/11/17 TCD & FCWID Joint Quarterly Board Meeting Minutes and the 9/11/17 FCWID Board of Director's Meeting Minutes as presented; Sandy Buckstaff seconded the motion; motion passed by a 3-0 vote.
- III. **Treasurer's Report (Lance Ash)**
 - a. **Bank Statements and Reconciliation Reports.** Lance Ash stated he has reviewed these reports and they meet with his approval.
 - b. **P&L Budget vs. Actual Report (July – September).** Lance Ash stated the report is accurate and that the current tax year assessments will be paid and posted in the next couple of months.
 - c. **WYDOA Proof of Cash Final Report by Linsenmann & Linsenmann.** Lance Ash reviewed the purpose and requirement of this report that is due by the end of this year.
 - i. Sandy Buckstaff made a motion to accept the Proof of Cash Final Report as presented by Linsenmann & Linsenmann giving approval to send to the WYDOA; Lance Ash seconded the motion; discussion was invited, and there was none; motion passed by a 3-0 vote.
 - d. **Joint TCD & FCWID Calendar – 2017.** Lance Ash appointed Sandy Buckstaff and Alice Widdess to be responsible for all required updates to this calendar going forward.
 - i. **ACTION ITEM:** Sandy Buckstaff and Alice Widdess to work on calendar updates.
 - e. **Budget Resolution.** Lance Ash reported that the Alder Environmental LLC project for winter database collection and mitigation work has been approved by the Teton Conservation District Board (TCD) of Supervisors and the total amount approved is \$31,000, leaving \$287 outstanding to be paid for FCWID.
 - i. Lance Ash proposed that the board move funds from the legal line item to cover that \$287.
 - ii. Discussion followed:
 1. Bill Wotkyns pointed out that Alder Environmental's final bill could come in lower than the \$31,287.
 - a. Lance Ash pointed out that if the final bill comes in lower, a refund for that amount would go to TCD.
 2. Joe Burke questioned the end game for this study of the creek.
 - a. Bill Wotkyns pointed out we are getting good data along with some solutions to put in place on the creek that were suggested by Dr.'s Kempema & Ettema, and we should move forward to keep learning of new realistic solutions.
 - iii. Sandy Buckstaff made a motion to approve the Budget Resolution as presented; Lance Ash seconded the motion; motion passed by a 4-0 vote.
- IV. **Approval of Vouchers –** Lance Ash reviewed the vouchers presented. Sandy Buckstaff made a motion to approve the vouchers as presented; discussion: Sandy Buckstaff asked when Alder Environmental LLC will begin to collect data on the creek; Bill Wotkyns answered by November 15, 2017; Lance Ash seconded the motion; motion passed by a 4-0 vote.
- V. **Introductions and Comments from the Public.**
 - a. Franz Camenzind commented that he has observed many changes to the creek this year (e.g., new formations, lots of silt cleaned out as the water level dropped). He pointed out that the data could be different from year to year and questioned if we might obtain data that shows the same picture as a previous year.
 - b. Joe Burke commented that he has seen magfly hatches, which he has not noticed in previous years. He pointed out that Flat Creek looks healthier than it has in years past. He also questioned if FCWID would be doing any projects for habitat protection.
 - i. Bill Wotkyns replied that the FCWID mission statement is primarily for flood mitigation, and that once we get some workable solutions installed, then we should look into keeping our eye on habitat protection. He

suggested we focus on the solutions for flood mitigation and then in a year address the habitat issue. As an example of solutions, he pointed out that the Karns Meadows Thaw Well cannot be used any more, since it takes away from the Town of Jackson water pressure; given such, we have the goal for this year/season to find better operation of our Thaw Wells.

- ii. Joe Burke asked if it is a responsibility of the FCWID board to warn the district about e. coli and health problems evolving from it.
 1. Sandy Buckstaff clarified that in the recent study of e. coli, the only area it was found was well south of town by the elk feeding grounds.
 2. Joe Burke commented that the County Board of Health is aware and watching for any e. coli issues.
- c. Sandy Buckstaff asked how the large rock in the creek by his house that is a potential for ice buildup would be moved?
 - i. Bill Wotkyns replied they are working to find equipment to go into the creek or manually move it.
- d. Franz Camenzind commented that the willows on his property that hang into the creek need trimming, since they are a potential for ice buildup.
 - i. Bill Wotkyns recommended that district property owners should trim their own willows and also stated that he is working with Larry Pardee on trimming willows in other areas on the creek.

VI. Mitigation Projects:

a. Dr. Kempema's Winter Trip Proposal.

- i. Bill Wotkyns and Lexey Wauters reported on the conference call that took place with Bill Wotkyns, Lexey Wauters, Brian Remlinger, and Dr. Kempema addressing why Dr. Kempema's trip would be beneficial.
 1. Dr. Kempema conveyed that, as a scientist, he needs to observe what is going on in the creek in person, and he especially wants to witness the first freeze in the creek.
 2. Sandy Buckstaff commented that when the first freeze occurs, there is only a 7-hour window for Dr. Kempema to drive from Laramie to Jackson to witness it; and he questioned if this is possible for Dr. Kempema to get here in time?
 3. Lexey Wauters addressed this issue and suggested we obtain parameters from Brian Remlinger that show the possible times the frazil ice formations can take place before we commit to Dr. Kempema's trip. Ed's teaching may preclude him from coming on the spot.
 4. Bill Wotkyns mentioned that Dr. Kempema may have challenges getting here on short notice, as he has taken over an additional class to teach at the University.
 5. Franz Camenzind stated he agrees with Lexey Wauter's framework for deciding for Dr. Kempema's trip and asked how much money we have to spend in our budget and if we have enough to support this trip?
 - a. Bill Wotkyns asked Lance Ash if we have funds in our budget to cover the trip (\$4,677). Lance Ash pointed out the only line item in our budget we can take funds from is the legal line item.
 - b. Discussion took place on ways to control and reduce some of the trip expenditures.
 6. Sandy Buckstaff made a motion to approve Dr. Kempema's trip expenses with the following conditions and parameters: 1) He must make the trip when the first formation of frazil and anchor ice occurs (usually takes place between the 3rd week in November to the 2nd week in December); 2) He has a 7-hour window to get to Jackson to observe; and 3) FCWID Board has the final "say" and will work with Brian Remlinger to determine the date of notice to Dr. Kempema; Lexey Wauters seconded the motion; the motion passed by a 4-0 vote.

b. Alder Environmental LLC Proposal, Work Order, Agreement.

i. TCD Authorization of Flat Creek Winter Ice Study at 9/20/17 TCD Monthly Board Meeting.

1. Updates were provided by Bill Wotkyns:
 - a. Re: Kelly Lockhardt and Thaw Well #3 that is on his property: Bill Wotkyns has attempted to contact him to obtain permission to go on his property in order to collect data from this Thaw Well; however, he is not in town and will return in November. Bill stated if FCWID does not obtain permission, Brian Remlinger will find another place for obtaining necessary data. Franz Camenzind pointed out that Kelly Lockhardt should be made aware that the data collection at the Thaw Well on his property could go on for a couple of years or more.
 - b. Larry Pardee has been provided with a list of things Bill Wotkyns has requested take place:
 - i. Sit down with the TOJ water people and make sure we can implement the solutions recommended by Dr. Kempema in his report.
 - ii. The turning off and on of the Thaw Wells with the required recording may be an issue.

- 2. Joe Burke stressed the importance of communications by FCWID to their district members to keep them informed on projects and progress. It was suggested that FCWID get newspaper article coverage.
- ii. Lance Ash made a motion to approve the September 11, 2017 Alder Environmental LLC Proposal, Work Order and Agreement as presented; Lexey Wauters seconded the motion; motion passed by a 4-0 vote.
- iii. **ACTION ITEM:** Bill Wotkyns to obtain a signed agreement and forward to Alice Widdess for the permanent files.
- c. **Garaman Path Flooding Plans from Brian Schilling, Pathways Coordinator.**
 - i. Bill Wotkyns provided updates on this project, stating the engineering and approval for the project are completed; however, he has not observed any action taking place in the Garaman Park area.
 - ii. **ACTION ITEM:** Bill Wotkyns to call Brian Schilling to find out the date the project work will begin.
 - iii. Discussion took place on mitigation efforts that can take place until the project work begins for Pathway.
 - 1. **ACTION ITEM:** Bill Wotkyns to call the Town of Jackson to fill sandbags that FCWID can put in place near the tunnel that goes under Hwy 89 toward Smith's to help with any winter flooding this year.

VII. Old Business:

- a. **Revised FCWID Bylaws from legal counsel, Matt Turner.** Sandy Buckstaff made a motion to approve the revised FCWID Bylaws as presented; Lexey Wauters seconded the motion; motion passed by a 4-0 vote.
- b. **FCWID Election (November 7, 2017).** Alice Widdess reported that the only Director up for re-election is Larry Pardee and she is working with Emily Hagedorn (TCD) on the ballot mailing this week.
 - i. Franz Camenzind commented on the need for the Town of Jackson to always have a representative on the FCWID board, even if they are not a Director; they could at least require their representative to attend all meetings.
- c. **ACTION ITEMS** (from 9/11/17 TCD/FCWID Joint Quarterly Board Meeting & FCWID Board of Director's Monthly Meeting):
 - i. (Bill Wotkyns/Alice Widdess) Forward Alder Environmental LLC Proposal to Tom Segerstrom for inclusion in their 9/20/17 Board Packets. *Done.*
 - ii. (Bill Wotkyns) Work with Kelly Lockhardt to discuss possibility of conducting further study of ice buildup near Thaw Well #3 in order to accumulate data. *Working on when Lockhardt returns in November.*
 - iii. (Lexey Wauters) Obtain more information on her source of funding that deals with emergency situations for mitigating an existing situation.
 - iv. (Bill Wotkyns, Brian Remlinger, Lexey Wauters) Conference call with Dr. Kempema to discuss the expense allocation of \$10,000 for consulting fees, and offer \$2,500 to cover his trip to Jackson. *Done.*
 - v. (Alice Widdess) Send red-lined revised Bylaws to Matt Turner for his legal counsel and approval. *Done.*
 - vi. (Sandy Buckstaff/Alice Widdess) Updates to TCD and FCWID Calendar of Events. *Working on.*
 - vii. (Bill Wotkyns) Prepare a formal request for Alder Environmental's Proposal of \$31,287 and submit to TCD Supervisors for approval of funding. *Done.*
 - viii. (Bill Wotkyns) Have Alder Environmental LLC revise its Proposal to include a "not to exceed" clause. *Done.*

VIII. New Business. There was no new business.

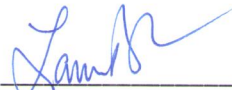
IX. Executive Session (if needed). None was required.

X. Adjournment. Sandy Buckstaff made a motion to adjourn the meeting; Lance Ash seconded the motion; the meeting adjourned at 9:53 a.m.

Respectfully submitted:

Alice Widdess, FCWID Administrative Manager

The Minutes have been approved:

Chairman	Date
	11/13/17
Treasurer	Date

