

**FCWID BOARD OF DIRECTORS MEETING**  
**August 8, 2016**  
**9:00 – 10:30 AM**  
**Teton Conservation District Offices**  
**420 W. Pearl Avenue, Jackson, WY 83001**

**MINUTES of MEETING**

*In attendance: Bill Wotkyns, Franz Camenzind, Lance Ash, Larry Pardee, Sandy Buckstaff, Carlin Girard, Natalie Smith (TCD Intern), Tom Segerstrom, Joe Burke, Emily Hagedorn & Alice Widdess*

- I. **Call to order** – The meeting was called to order by Bill Wotkyns @ 9:01 AM.
- II. **Approval of Minutes** (*Board of Directors Meeting 7/11/16*) – Bill Wotkyns made a motion to approve the Board of Directors Meeting Minutes of 7/11/16; Franz Camenzind seconded the motion; motion passed by a vote of 5-0.
- III. **Treasurer's Report** (*Lance Ash*)
  - a. Bank account reconciliation & FIB Bank Statements: Lance Ash explained there are now two bank accounts, thus, two bank statements. He stated he has reviewed the bank reconciliations and they meet with his approval – two now with Reserve Account.
  - b. Financial Reports (Budget): Lance Ash reviewed the reports, explaining we are only one month into FY2017.
  - c. Discussion details with WY Dept of Audit: Lance Ash reported that he had submitted the required Form F32 to the WY Department of Audit and received some emails from them regarding the adjustments made from the proposed budget to the final budget. He clarified the procedure going forward for making changes to the FCWID budget.
  - d. Updated Calendar: Lance Ash briefly reviewed the calendar and asked the board members to review for any updates required.
    - i. Only one update was noted – date change needed from September 8<sup>th</sup> to September 15<sup>th</sup> for the JOINT Board TCD/FCWID board meeting.
  - e. Lance Ash reported that everything has been submitted to the Teton County Assessor's Office, and FCWID is good to go with the assessment process.
- IV. **Approval of Vouchers** (*Lance Ash*) – Lance Ash reported that he has reviewed the vouchers and approves payment of them. Sandy Buckstaff moved to approve all vouchers submitted for the month; Larry Pardee seconded the motion; the motion passed by a vote of 5-0.
  - a. Lisa Delaney future payments: Lance Ash noted that our contract with Lisa Delaney expires in September. We will notify her via letter with her last monthly payment.
    - i. Bill Wotkyns pointed out the need to received clarification from Lisa Delaney on a monthly fee paid by her for our FCWID website service.
      1. **ACTION ITEM:** Alice Widdess to follow up with Lisa Delaney to find out the monthly fee and how FCWID can take over payments.
- V. **Comments from Public**
  - a. Joe Burke brought up a discussion on moving forward with using drones to document the weeds that have grown where frazil ice occurred.
    - i. Bill Wotkyns advised that we would want to involve Alder Environmental in this and it is up to Brian Remlinger (Alder Environmental) to make the decision to move forward with this action.
    - ii. Discussion took place on the importance of first reviewing the study we get from Ed Kempema and Rob Etema and then deciding if we include the drone data collection in Alder Environmental's scope of work for the coming year. It was

suggested by Franz Camenzind that we wait until the fall, if we decide to use the drones, as the water level is lower then.

iii. **ACTION ITEM:** Bill Wotkyns to call Brian Remlinger to discuss.

**VI. Hashimoto Easement & Project** (*Sandy Buckstaff*)

- a. Sandy Buckstaff reviewed his progress on the Hashimoto easement and project, stated he sent Bill Wotkyns a better cost estimate. Sandy stated he has not had an opportunity to check with a landscaper to get those cost estimates.
  - i. **ACTION ITEM:** Sandy to get landscaper's cost estimates.
- b. Discussion took place on how to proceed with Kaz Hashimoto.
  - i. Franz Camenzind pointed out we need to see if Kaz will grant an easement. If his answer is yes, then we will need to contact an attorney for legal counsel.
- c. Discussion took place on the procedure for projects on private property of District Members.
  - i. Tom Segerstrom pointed out the importance of looking into obtaining outside funding from grants.

**VII. Fall Candidates Forum Re: Waterways and Water Quality in Teton County – TCD, Friends of Fish Creek** (*Franz Camenzind*)

- a. Franz Camenzind reviewed the details of the Candidates Forum that would take place in early October and his outreach to Dan Leemon, Friends of Fish Creek, and Tom Segerstrom, TCD.
- b. Tom Segerstrom pointed out that Friends of Fish Creek are taking the lead on the event. He will get a more defined direction for it from Dan Leemon.
- c. Bill Wotkyns spoke for the Board, expressing that we would like to be a part of the event, and asked how we can help (perhaps run an ad in the newspaper and use our website and emails to encourage our District Members to attend).

**VIII. FCWID Assessment Updates**

- a. District Letter was mailed on 7/15/16.
  - i. Alice Widdess reported on a few responses received.
- b. Scheduling Public Meeting with FCWID District Members.
  - i. Discussion took place on when and if to schedule a public meeting with the FCWID members.
    1. It was decided by the Board to wait to see if we receive phone calls and emails re: assessments from District Members before scheduling a public meeting.

**IX. TCD/FCWID Joint Quarterly Meeting, September 15 – Field Tour – “Creek tour and discussion of progress”** (*Franz Camenzind*)

- a. Emily Hagedorn joined the meeting to explain the State Statute requirement to have a field tour for one of the Joint Quarterly Meetings.
- b. Franz Camenzind suggested a three-stop field trip (Karns Meadow, Willow Park/810 West, and Garaman Park area) with a walk on the Garaman Pathway to Garaman Park.
- c. It was suggested we invite all Electeds (i.e. Paul Vogelheim, Teton County Commissioner, Liaison to Board of Health and TCD, and on the Special District Task Force) and any interested District Members.
- d. Bill Wotkyns pointed out that FCWID should be in receipt of the study from Ed Kempema and Rob Etema by that September 15<sup>th</sup> meeting date, and it may include an Executive Summary that could be used as a handout. He also suggested we include Brian Remlinger, Alder Environmental, on the tour to point out the areas of data collection for the winter study.

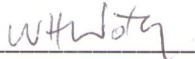

- e. **ACTION ITEM:** Emily Hagedorn and Alice Widdess to work on the details and communications for the tour (i.e., allow for three hours, first meeting at TCD offices at noon, and then spending two hours for the tour).
- X. **NIXLE – Special Notifications** (i.e. Cliff Creek Fire example) *(See example in board packet)*
  - a. Alice Widdess pointed out the NIXLE Special Notification used for the Cliff Creek Fire, noting that something like this would be effective for FCWID, if needed.
- XI. **FCWID Director Election Update**
  - a. Franz Camenzind announced he would not be running for re-election to the FCWID Board of Directors.
  - b. **ACTION ITEMS:** Franz Camenzind to reach out District Members to register for the election; Joe Burke to reach out to Doreen Ward; Alice Widdess to reach out to Grand Teton Property Management (Trish Freeman).
- XII. **Old Business**
  - a. **ACTION ITEM:** Alice Widdess to include a listing of all ACTION ITEMS from previous month’s meeting under “Old Business” on future agendas.
  - b. Larry Pardee reported on his communications with Brian Schilling, Pathways:
    - i. Larry reported that Brian Schilling is working with Kurt Stout on bike path improvements in areas that, historically, have flooded. Larry reports they have accessible funds.
    - ii. Larry will keep informed with Pathways improvement projects and inform the FCWID board.
  - c. Alice Widdess reported an invoice was submitted to the Town of Jackson and FCWID is in receipt of the payment of \$12,000.
  - d. Bill Wotkyns inquired on the status of the billing to the Teton County School District for \$240. The board agreed to not take action yet on this billing.
  - e. Franz Camenzind suggested to the board that the FCWID keep abreast of developments on the Flat Creek Corridor Overlay (FCCO), as he has submitted his comments.
    - i. **ACTION ITEM:** Bill Wotkyns to send an email to Mike Welch, Hal Hutchinson, and Len Carlman to remind them the FCWID Directors have sent their comments, and to please implement and include in the draft document.
- XIII. **New Business:**
  - a. Joe Burke brought up a discussion of the increase of willow branches that are lying in the creek, with his concern that they may start collecting ice. He inquired if property owners are allowed to cut them back?
    - i. It was pointed out that Joe must obtain a permit from the Town of Jackson and Teton County to cut them back.
- XIV. **Executive Session** *(None was required)*
- XV. **Adjournment of Meeting** – Sandy Buckstaff made a motion to adjourn the meeting; Larry Pardee seconded the motion; the meeting adjourned at 10:10 AM.

Respectfully submitted,

Alice Widdess, FCWID Administrative Manager



**The Minutes have been approved:**

<u></u>	<u>9/12/16</u>
Chairman	Date
<u></u>	<u>9/12/16</u>
Treasurer	Date