

FCWID BOARD OF DIRECTORS MEETING
May 8, 2017
9:00 -10:30 a.m.
Teton Conservation District Offices
420 W. Pearl Avenue, Jackson WY 83001

MINUTES OF MEETING *(Draft)*

(In attendance: Bill Wotkyns, Larry Pardee, Lance Ash, Sandy Buckstaff, Lexey Wauters, Tom Segerstrom (TCD), and Mike Welch, Joe Burke, and Franz Camenzind (Public))

- I. **Call to order.** Board President, Bill Wotkyns, called the meeting to order at 9:02 a.m. Lexey Wauters arrived at 9:04 a.m.
- II. **Approval of Meeting Minutes (FCWID Board of Directors Meeting held April 10, 2017).** Lance Ash made a motion to approve the FCWID Board of Directors Meeting Minutes of April 10, 2017; Larry Pardee seconded the motion; motion passed by a vote of 4-0. (Note: Lexey Wauters arrived just after the approval of the meeting minutes.)
- III. **Treasurer's Report (Lance Ash)**
 - a. Bank Account Reconciliations & First Interstate Bank Statements: Lance Ash stated that no printed reports were available at meeting time. He briefed the Board orally and stated that the Operating and Reserve Accounts reconciliations and statements met with his approval. He also stated that the P&A account is positive at the moment in the amount of \$13,040.00 and that \$9,376.00 is yet to be collected in the month of June.
- IV. **Approval of Vouchers –** Lexey Wauters made a motion to approve the vouchers; Larry Pardee seconded the motion; motion passed 5-0.
- V. **Policy Statement addressing Bank Accounts (Lance Ash)**
 - a. Lance Ash briefed the Board on the need for an adopted policy statement that provides general direction on the District's use of its funds. He stated that he had developed such a statement modeled on the adopted policy of the Teton Conservation District.
 - b. Following discussion by the Board, Larry Pardee made a motion to adopt the policy drafted by Lance Ash; Lexey Wauters seconded the motion; the motion passed 5-0.
- VI. **Joint TCD & Flat Creek Water Improvement District Calendar**
 - a. The reminder date (August 21, 2017) for contacting the UW Office of Water Programs to obtain a copy of the RFP for water projects was added to the calendar.
- VII. **FY2018 Budget**
 - a. Lance Ash led a discussion of the 2018 fiscal year budget.
 - i. The draft budget needs to be submitted by June 1, 2017.
 - ii. The impacts of potential District expansion to the north were discussed. The process requires the submittal of a request to join the District, approval of the request by the FCWID, and approval by the TCD Supervisors. In Lance Ash's opinion, the costs of such an annexation would be limited and could be absorbed by the budget as currently proposed.
 - iii. In further discussion, it was noted that, in the abstract, annexation to the north is a good idea, in that it aligns with the District's mission. It was also noted that preparation of a petition to join the District and help from the petitioners will be necessary in order to move forward.
 - iv. Lexey Wauters put forward a motion to authorize Alice Widdess to prepare acreage and ownership maps and lists for use in such annexation proceedings, with one list extending from Staples to the Town Creek Condominiums and a second list covering from the Town Creek Condominiums to Dairy Queen; Larry Pardee seconded the motion; the motion passed 5-0. (Note: Mike Welch offered to make available the pertinent ownership data he has accumulated.)
 - v. Tom Segerstrom was recognized, made comments regarding the Teton Conservation District budget discussion that will take place on Tuesday, May 9th, between 8:30 and 11:30 a.m., and noted that the FCWID would be well served to have a representative in attendance.

- vi. Larry Pardee made a motion to submit a draft budget by June 1st to the Teton Conservation District, Teton County Commission, the Teton County Clerk, and Wyoming Department of Audit; Lexey Wauters seconded the motion; the motion passed 5-0. (Note: the budget is to be adopted in final form at the next FCWID Board Meeting in June.)

VIII. Mitigation Projects

a. Erosion taking place on creek banks.

- i. Bill Wotkyns provided a quick synopsis of his conversation with Brian Remlinger regarding the erosion of the bank adjacent to the Flat Creek Condominiums this last winter to the effect that Brian opined that ice breaking off the bank took a portion of the bank with it and, as such, it will not be, nor has it been, a common occurrence. However, that said, Bill suggested that it would be of value for the District to keep an eye on the bank at this location and also between Decker's and eagle village.
- ii. Franz Camenzind and Joe Burke also made comments regarding erosion and potential restoration efforts in the future.

b. Status on request for draft report from Dr.s Kempema and Ettema being made available as soon as possible.

- i. Bill Wotkyns provided an update: The Doctors will try to provide a draft of their report on the second year's data collected by Alder Environmental, LLC, by the Board's June meeting.

IX. Old Business

a. **ACTION ITEMS from 4-10-17 meeting:**

- i. **FY2018 Budget items reported to Lance Ash by Directors** (*Lance Ash & Directors*)
- ii. **Expansion of district boundaries: Legal Counsel and required process** (*Larry Pardee*).
- iii. **Lance Ash and Bill Wotkyns to work with Mary Lockrem (Mountain Property Management) to attend a Town Creek HOA Board Meeting to address the property owners re: expansion of the FCWID boundaries.** (*Lance Ash and Bill Wotkyns*). *Still working on it.*
- iv. **Larry Pardee to have a conversation with the Carl Johnson Foundation re: expansion of FCWID boundaries.** (*Larry Pardee*) *Still working on it.*
- v. **2017 CRIPE Workshop on River Ice – Whitehorse, Yukon, Canada (7/9-12/17)**
 - 1. **ACTION ITEM:** Bill Wotkyns to speak with Dr.'s Kempema & Ettema and ask them to attend appropriate meetings, take notes, and formally present us with a report at the August Board meeting. *Done.*
- vi. **Pathways & Flood Mitigation possibilities** (*Bill Wotkyns*)
 - 1. Bill Wotkyns reports he has followed through to talk with Brian Schilling.
 - 2. **ACTION ITEM:** Bill Wotkyns to call Brian Schilling and get Larry Pardee, Brian Remlinger, and himself together to discuss mitigation possibilities and available funds to use. (Note: the specific areas of concern are upstream of Garaman Park and downstream of the Highway 89 tunnel.)
- vii. **Funding of WID projects/funding through EWP Program** (*Lexey Wauters*)
 - 1. Lexey Wauters reported on the contents of email from James Bauchert.
 - 2. **ACTION ITEM:** Lexey Wauters to find out if FCWID can be the sole sponsor, and what FCWID needs to do to become a sponsor and when. *(A phone call has been scheduled for later today.)*
 - 3. **ACTION ITEM:** Larry Pardee to ask the Town of Jackson, if doesn't work for FCWID alone, to be a sponsor.
- viii. **Item added to TCD-FCWID 2017 Calendar of Events: Alice Widdess added reminder date to August for Sandy Buckstaff to visit the UW Office of Water Programs (OWP) website to secure a copy of an RFP and to take steps for the FCWID to submit a proposal.** *Done.*

X. New Business –

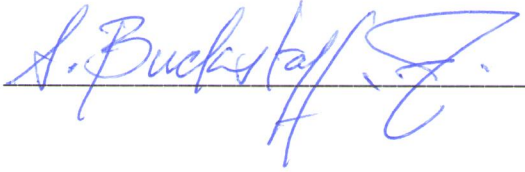
- a. Joe Burke requested that a reduction to \$0 of the assessment for the Willow Park Condominiums second common area be placed on the next Board Meeting agenda for discussion purposes.

XI. Executive Session (if needed) – No Executive Session was needed.

XII. Adjournment of Meeting - Sandy Buckstaff moved to adjourn the meeting; Lexey Wauters seconded the motion; the meeting adjourned @ 10:15 a.m.


Respectfully submitted:

S. Buckstaff, Jr., FCWID Secretary



The Minutes have been approved:


_____ 6/12/2017
Chairman Date


_____ 6/12/17
Treasurer Date