

FCWID BOARD OF DIRECTORS MEETING
April 11, 2016; 9:00 – 10:30 AM
Teton Conservation District Offices
420 W. Pearl Avenue, Jackson, WY 83001

In attendance: Franz Camenzind, Lance Ash, Sandy Buckstaff, Tom Segerstrom, Carlin Girard, Joe Burke, Brian Remlinger, Mike Welch, and Alice Widdess

MINUTES OF MEETING

- I. The meeting was called to order at 9:00 AM by Franz Camenzind.**
- II. Flat Creek Mitigation – Winter Monitoring Preliminary Report from Brian Remlinger, Alder Environmental, LLC.**
- a. Franz Camenzind introduced Brian Remlinger who presented a preliminary report on the data collected for winter monitoring.
 - b. Brian Remlinger presented and gave an overview of his data-deliverable document providing the board with three copies which include a CD with the digital data, and explained he can provide more copies if required. It is organized into an introduction, methods and a summary of the data.
 - i. He explained he originally thought data could be provided on paper; however the data is so voluminous, that it is all presented in a geospatial database.
 - ii. He demonstrated how to get onto the online viewer, walking the board members through the process.
 - c. Carlin Girard expressed his appreciation for the data management strategy done by Alder Environmental, LLC.
 - d. Franz Camenzind asked how and where would the WID and TCD store this information (online)?
 - i. Brian Remlinger explained the data is a read-only document that cannot be manipulated.
 - ii. Discussion took place on putting the data on a cloud-based server.
 - e. Franz Camenzind clarified that Brian Remlinger is prepared to give a more detailed presentation at our next FCWID Board Meeting, and the TCD may want to have some of their staff attend.
 - i. Lance Ash recommended that Ed Kempena, or whoever we hire for future study, should be present at the May FCWID Board Meeting to hear the presentation.
 - 1. Discussion took place on how important this would be to have good communications for moving forward, and how we will be paying for this study.
 - a. Lance Ash pointed out we have money in our current budget to cover these costs; however, he was hoping to have Bill Wotkyns' input from his outreach to Ed Kempena to know exactly what that cost would be.
 - b. Sandy Buckstaff explained the acceptable procedure for the RFP process.
 - i. **ACTION ITEM:** Some questions arose on the process, and Sandy Buckstaff will look into it.
 - c. Carlin Girard suggested an additional individual who is a local hydrologist who has worked on glacial ice, and could work with Ed Kempena, or whoever, as a team.
 - f. Joe Burke inquired if temperature inversions were considered in the collection of data.
- III. Approval of Minutes (3/14/16)**
- a. Lance Ash had two corrections to the March 14, 2016 FCWID Board Meeting Minutes: (1) Under the Treasurer's Report, remove the parenthetical reference on page 1 under III, c, i; (2) Page 2, under VI, h, delete the word "flood" so that it reads "...forcing of \$5,000 into a reserve...".
 - b. The Minutes were approved as corrected by a vote of 3-0.
- IV. Treasurer's Report (Lance Ash)**
- a. Bank Account Reconciliation – Lance Ash stated he has reviewed the bank account reconciliation and it meets with his approval.

- b. Financial Reports – In reference to the P&L, Lance Ash stated we are over our budget allocation for the Liability Insurance and Bonds line item; therefore we need a Resolution signed by the Board to move \$250 from the Legal line item over to the Liability Insurance and Bonds line item, increasing that line item to \$2,500.
 - i. Franz Camenzind requested a vote on the Resolution. Lance Ash made a motion to approve the Resolution; Sandy Buckstaff seconded the motion; motion passed by a vote of 3 to 0.
 - ii. **ACTION ITEM** – Alice Widdess to get Bill Wotkyns & Larry Pardee to sign off electronically.
- c. Status of \$10,000 Bond & Oath for FCWID Treasurer (for Tax Assessment Process with Teton County) – Lance Ash reported that the Bond has been procured for the FCWID Treasurer. The Teton County Treasurer requires bonding because they will be sending assessment funds through the FCWID Treasurer.
- d. Lance Ash reported on the TCD Funding Request of \$30,000 to financially support a 2016/2017 Flat Creek Wintertime Monitory Study.
 - i. Tom Segerstrom mentioned that he has received the letter of request, and the TCD is in the process of building their budget, which will be finalized by the end of May 2016, and this request will be put into the TCD budget
 - ii. Lance Ash mentioned that the FCWID 2017 Budget will be finalized by our May 2016 Board Meeting.

V. Approval of Vouchers (Lance Ash)

- a. Lance Ash stated that the vouchers met with his approval and made a motion to approve the voucher payments as presented; Sandy Buckstaff seconded the motion; Motion passed by a vote of 3-0.

VI. Comments from Public

- a. Joe Burke asked Lance Ash about the tax that will appear in the Fall of 2016 and inquired which fiscal year budget it will appear on.
 - i. Lance Ash replied that it appears on the FY 2017 budget.

VII. New Business

- a. Joe Burke asked about the removal of structures that are in the creek, and inquired if the Town of Jackson will be taking them out.
 - i. It was pointed out by Sandy Buckstaff that Larry Pardee has stated that the TOJ is presently speaking to all effected property owners on the creek, and that information will be taken to FEMA to suggest and propose that they revise the flood plain.
- b. Franz Camenzind asked Carlin Girard about the removal of staff gauges (for stream flow) that are still in the creek.
 - i. Carlin Girard encourages the removal of them as soon as possible.
 - 1. Carlin Girard suggests the consultant remove these staff gauges, and it should be part of their services, as it could be a hazard to people floating the stream.
 - 2. **ACTION ITEM:** Franz Camenzind will contact Brian Remlinger to pull out these staff gauges.

VIII. Executive Session (if required) – An Executive Session was not required, so it did not take place.

IX. Adjournment of Meeting

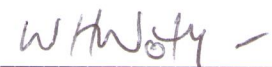

- a. Sandy Buckstaff made a motion to adjourn the meeting; Lance Ash seconded the motion; meeting adjourned @ 9:53 AM.

Respectfully submitted,

Alice Widdess, FCWID Administrative Manager



The Minutes have been approved:

	
Chairman	Date
	5/9/16
Treasurer	Date